



City of Phoenix
PHOENIX SISTER CITIES

SISTER CITIES AFFILIATION PROCESS – IN BRIEF

- Formation of a citizen interest group
- Research and garner community, corporate and City Council support
- Research and designate city or cities of interest to determine if city/cities meets affiliation criteria
- Establish contact with Phoenix Sister Cities Board of Directors regarding city/cities of interest and preliminary Board approval
- Generate letter/s of interest in cooperation with Phoenix Sister Cities Board of Directors and office
- Establish funding, timeline and site selection delegation for site visit/s
- Preliminary Phoenix Sister Cities Board of Directors approval for site visit/s
- Reciprocal site visits
- Phoenix Sister Cities Board of Directors approval of city selected
- Mayor and City Council approval
- Letter of invitation to formalize affiliation
- Reciprocal visits for official signing of affiliation